

VANITA VISHRAM
Athwagate, Surat-395001, Gujarat, India
Tel 91-261-2300212, 2300200,
Tender documents

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Note: This is a translated version from original document in Gujarati language, which will be considered as reference document for legal purposes.

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Public Notice Inviting E tender for organizing Trade Fair/Mela/Exhibition

E-Tender Notice no 02/SG/VV/2025-2026

Vanita Vishram (Trust Reg. No. E-1176-Surat) invites online offers at <https://tender.nprocure.com> for the temporary use of the open land situated at Athwagate bearing T.P.S. No. 5, F.P.No. 601 paikee for organizing Trade Fair/Mela/Exhibition during the month from 16 March 2026 to 15 June 2026 (16-03-2026 to 15-06-2026) for 60 exhibition days (Sixty Days). Interested parties can submit their tenders at <https://tender.nprocure.com> and all relevant documents in sealed envelope as per the given instructions on tender document must reach at above address on or before as per given scheduled time.

1.	Date of Issue/Tender Publication online	05-02-2026 onwards
2.	Pre-Bid Meeting	09-02-2026, 12.00 noon
3.	Due date for technical Document submission	14-02-2026, 17.00 p.m.
4.	Technical document Scrutiny (internal)	16-02-2026 11:00 a.m. (tentative)
5.	Online submission of tender up to	19-02-2026, 17.30 p.m.
6.	Time and date of tender opening	23-02-2026, 11.30 a.m. (tentative)
7.	Time and date for E auction	23-02-2026, 12.30 p.m. (tentative)
8.	Tender fee (nonrefundable)	Rs. 10,000/-
9.	Earnest Money Deposit (EMD)	Rs.51,30,000/-

The detailed of the tender document as well as the procedure for filling the tender form and submission process, other information and corrigendum if any can be viewed at <https://tender.nprocure.com>, OR www.vanitavishramsurat.com

Date: 02.02.2026

Vanita Vishram, Surat.

**RULES & REGULATIONS FOR TEMPORARY LICENSE FOR
ORGANIZING TRADE FAIR / FAIR / EXHIBITION IN
GROUND/OPEN SPACE OF VANITA VISHRAM LOCATED
TOWARDS RING ROAD.**

1. (a) Except the pre-preparation and dismantling days, duration for organizing Mela/trade fair/Exhibition for 60 days during the month from 16 March 2026 to 15 June 2026 (16-03-2026 to 15-06-2026). Usage fee will be Rs 2,85,000/ (Rupees Two lakhs Eighty Five thousand) per one day, and for 60 days Rs 1,71,00,000/- (Rupees one crore Seventy one lakhs, base value). An offer cannot be given less than the total amount of Rs 1,71,00,000/- (Rupees one crore Seventy One lakhs)
(B) The offer shall be given via e-tendering within the period as mentioned in advertisement in daily Gujarati newspaper 'Sandesh' & daily English newspaper 'Indian Express' on 02/02/2026 website <https://tender.nprocure.com>.
(C) Along with offer sum of Rs 51,30,000/- (Rupees Fifty One lakhs & Thirty thousand only) towards E.M.D. shall be deposited into Vanita Vishram's Bank Account No.50100203341213 with HDFC Bank having IFSC : HDFC0001707 through RTGS/NEFT/DD at the time of tendering process. Without EMD the offer will not be taken into consideration. If the offer is rejected, the amount of E.M.D. will be refunded without interest within 10 working days and E.M.D. amount of second highest bidder shall be refunded within 21 working days from the date of E-auction. E.M.D. of approved offeror will be converted into security deposit.
- (d) The party whose offer is accepted has to deposit the entire amount or bank guarantee of the same amount on or before 09th March 2026 failing which the Bidder/defaulter's E.M.D. will be confiscated. If the bidder had failed to do so then the second highest bidder has to

deposit the offered amount (Bidding amount at the time of E Auction by the second highest Bidder) or bank guarantee of the same amount on or before 14th March 2026 failing which the defaulter's E.M.D. will be confiscated.

After the payment of full amount Within the time limit as mentioned above, Entry will be permitted to the open Ground. The applicable taxes (GST) has to be deposited on or before 10th April 2026 .

- (e) The permissions from all regulatory authorities including Government, semi government and local authorities shall be obtained in advance by the offeror at own risk & cost before commencing the exhibitions/mela/ etc. and shall have to provide the copies of the same to Vanita Vishram well in advance. If the applicant fails to obtain such permission, then Vanita Vishram shall not be responsible for it and will not be liable for any delay /extending/postponing the exhibition days and refund or adjustment of the usage fee.
- (f) Except the days of actual exhibition/fair, for the preparation and dismantling days, Rs.75,000/- (Rupees Seventy-Five thousand only + all other applicable taxes) per day shall be charged separately towards holding possession, for erecting and dismantling according to rules of Vanita Vishram.
- (g) During e-auction procedure, the offerors can increase offer in multiples of Rs. 3,00,000/- (Rupees Three Lakhs only).
- (h) On acceptance of offer, the amount of EMD will be credited into Vanita Vishram towards security deposit and net amount of actual offer, etc. shall be deposited by DD/RTGS/NEFT in favor of Vanita Vishram bank account on or before 14th March 2026.
- (i) After procedure of e tender opening and e auction, an offeror whose offer is accepted has to deposit 30% amount as security deposit. The EMD will be adjusted against the Security deposit and the difference will have to be paid by the offeror by DD /RTGS/NEFT in favor of Vanita Vishram on or before 2nd March 2026.

2. Amount of license fee i.e. usage fee is net and any type of tax, cess, toll, duty cess, outgoings, special usage are not included. Municipal taxes, education cess, G.S.T. etc. and all Government applicable taxes shall be paid separately by the offeror and receipt of payment shall have to be produced before Vanita Vishram. Apart from usage fee, Government taxes /GST etc. shall be paid as applicable from time to time.
3. (a) On completion of the usage period, demand for extension of the said period shall be subject to the approval of Vanita Vishram Management and if the extension of time is approved by the organization, then shall pay total charge for additional days at the rate decided according to per day average of total usage fee (approved offer) for exhibition/fair, excluding the fees charged for preparation and dismantling days as approved by Vanita Vishram.
(b) The date on which entry in the ground is permitted on that date at 7.00 AM the entry will be given on the ground and on last date shall have to stop the usage before 12.00 PM (midnight) after doing cleaning work. If the occupation of the ground continues for more than the approved time or the offeror delays in handing over possession, then for such delayed period, (on the basis of approved offer amount) average per day rate will be charged, in addition to Rs.50,000/- per day as penalty for such delay.
4. The expenditure incurred for publishing public notice shall have to be paid by the offeror separately to Vanita Vishram whose offer is accepted.
5. It shall be the responsibility of the successful tenderer to obtain all necessary permissions from different regulatory authorities.
- 6 (a.) As per the rule of Gujarat Pollution Control Board, during fair arrangement, noise level should be kept the minimum as prescribed. Any violation of GPCB regulation shall be the responsibility of the organizer.

(b) The usage of the ground shall be made in such a manner that it shall not create any nuisance or annoyance to the surrounding buildings & Societies, schools and colleges of Vanita Vishram especially during educational activity hours.

(c) At night time, it should be used in a manner that it will not create nuisance or annoyance to the neighbors. Any special instructions given by any competent/regulatory authorities shall be strictly followed. Due to breach of such instructions, if competent/ regulatory authority orders for closure of the event then it shall not be the responsibility of the Vanita Vishram.

(d) If the event is closed during or the agreed period due to natural calamities/act of God/ War/ Force Majeure conditions /Pandemic / or Regulatory authorities such as Government of Gujarat/SMC will not permit to the organizer for exhibitions/Fair/Mela , then organizer cannot demand extension and the offer or will be entitled to get back the usage fee (on the basis of approved offer amount , average per day rate) for unused days,Subject to a written order by the competent authority. Vanita Vishram will adjust /Refund the money at the end of the exhibitions/mela /fair subject to writing approved of management and Vanita Vishram will not extend the period of usage.

7. During usage, the electricity bill shall be paid by the offeror. During usage no damage or sabotage, be made in the property and if the same is done then the offeror shall have to make repairing / maintenance of the same at its own cost. Before handing back the possession of the premises, it shall be thoroughly cleaned by the organizer RCC blocks, Roads/Nut bolt work created in ground for fixing rides to be cleared For the implementation of the above-mentioned conditions, by way of security 30% of the approved bid amount shall be deposited. After completion of usage and fulfilling all condition the said deposit will be refunded without interest. The

estimate of damage during usage shall be obtained and the organization shall be entitled to deduct the said damaged amount from the deposit first and if the damage amount shall be more than deposit amount then the said amount shall be paid by the user.

8. In the property of the organization no illegal activities including any prohibited eatables, intoxicating beverages and liquor consumed /served/distributed or utilized. In the event of breach of this instruction, if any legal issue arises then it shall be the sole responsibility of the Organizer only. Vanita Vishram shall not be liable for any illegal activities by the user and the deposit shall be forfeited by the Vanita Vishram. The usage shall be made maintaining discipline and peace in the campus of Vanita Vishram. During usage, whatever special instructions are given by management and security of the Vanita Vishram shall be strictly followed.
9. Bidders are not allowed to visit the Main office /Vanita Vishram campus on the day of E auction / E tendering Process ie 23rd February 2026 and not to contact in any mode.
10. (a) Any accident/injuries /partial disabilities /disabilities or unfortunate event in loss of life such as in Fire accidents/cooking gas/any types of gaseous explosions/collapse of temporary structures/ vehicular accidents in the premises /accidents during the operational, installation, dismantling and refitting the Amusement Rides in nonmoving and moving conditions/Manmade disasters such as stampede, crime, civil disorder etc. or any other or damage of property of anyone during the usage of the ground, the Bidder shall be responsible /liable for any damage/compensation and any legal issues arising out of such events.
(b) During the usage the Bidders should design entry and exit points to allow smooth movement of public. Use adequate barriers and signage to guide the crowd and prevent bottlenecks. Bidders should

practice / follow the effective crowd management during the usage of ground. Organizer has to take special note of this.

(c) Bidder have to obtain insurance of minimum Rs 2 Crore for the public against any accident or unfortunate event of loss of life or property of anyone. The copy of Policy should be handed over to Vanita Vishram.

11. The date of event may be changed after hearing the offeror personally in the interest of trust.
12. After e-tendering, if any offeror will not take part at the time of e-auction, then also such procedure will be started and such procedure will be accepted, admitted and bound to such offeror and all other offerors. Offerors shall submit their application and price bid through online only. If they submit price bid in hard copy and will not able to submit their technical documents (as per listed in Tender documents Page no. 9&10)along with Demand Draft/RTGS/NEFT as stipulated time period or offerors submit their application, price bid and technical documents, (as per listed in Tender documents Page no. 9 & 10) but if they fail to submit their price bid through online then their offer/ tender will be considered as invalid and will not be eligible to participate further tender proceedings/E auction process..
13. If any offeror with malafide intention makes false allegations against the management of Vanita Vishram with wrong representations with filing application and make an effort to cause economic damage and does not deposit the bid amount to the Organization within the time limit, then such offeror will be liable to be black listed by Vanita Vishram.
14. Final authority to take decision on offer shall be that of Management of the Vanita Vishram and without giving any reason all offers shall be rejected or Vanita Vishram Management can cancel all the

proceedings of E Tendering and E auction without assigning any reason.

15. In unavoidable circumstances, even after approval of the offer, the organization may refuse to provide ground for usage.
16. Whether to accept any offer or not, shall be decided by the Vanita Vishram and the final decision shall be taken considering the interest of the trust by the organization. Representations of the offeror shall not be accepted.
17. Notwithstanding anything contained above Vanita Vishram reserves all the rights and is authorized to take any decisions as deemed to be appropriate
18. Possession of Entry to the ground will be given subject to compliance of all above mentioned conditions, rules and regulations.
19. Following documents (from Sr no. 1 to 17) MANDATORY REQUIRED for the technical eligibility CRITERIA as a prequisite QUALIFICATION AS per tender Rules and REGULATIONS. if the offerror/applicant couldn't submit the following documents then their application / TENDER WILL be rejected without any notice.

(SOFT COPY WILL NOT BE ALLOWED)

No.	List of documents
1.	If a partnership firm, then <ol style="list-style-type: none"> 1. Notarized True Copy of Partnership deed 2. Copy of registration certificate issued by Registrar of Firm.
1.A	If a Company, then <p>Copy of Articles of Association /Memorandum of Association with duly sealed and signed.</p>
1.B	If any other registered Association, then please attach copy of registration certificate issued by Authority.
1.C	If any unregistered Association, then to provide seal of Association.
1.D	If any individual /Proprietorship, then please provide the information
2.	Copy of Pan Card (IT)
3.	Copy of Aadhar Card
4.	Cancelled cheque (one)

5.	Copy of GST Registration Certificate
6.	Copy of Last Two years of GSTR-9 Return (year 2023-2024, & 2024-2025 annual Return), if applicable
7.	Copy of Last six-month GST return (from July 2025 to Dec 2025, both month includes)
8.	Bank Solvency Certificate or Availability of Bank Finance letter of minimum Rs 1.00 Crore. The certificate must be from any Scheduled bank only. Bank Solvency certificate will be considered as valid if it is issued in between from 5 th February 2026 to 14 th February 2026 (05.02.2026 to 14-02-2026).
9.	Copy of Bank Statement of last six months (from 01-08-2025 to 31-01-2026)
10.	Attach the CA certified certificate with UDIN for the last two years minimum turnover of RS. 1 Crore for each financial year. (For the financial year 2023-2024 & 2024-2025). These certificates will be considered as valid if it is issued in between from 5 th February 2026 to 14 th February 2026. (05-02-2026 to 14-02-2026).
11.	Last two years balance sheet & IT return copy. The copies must be duly certified by CA with UDIN (for the financial year 2023-2024 & 2024-2025)
12.	The applicant has to submit the list of respective works done for the last Three years (January to December 2023, 2024 & 2025).
13.	The applicant has to submit minimum two work experience certificates along with copy of work order and license copy issued by regulatory body during last Calendar years (2024 & 2025) in respective field organized by the Government/Semi Government/ Trust or any other Reputed Private Organizations.
14.	Tender terms and conditions duly signed each and every page. (<u>Page no 3 to 11</u>)
15.	<u>Form-1</u> (As per attached in tender documents. This form duly filled and signed by applicant in their own/Institute letter head) (<u>page no: 12</u>)
16.	DD /RTGS/NEFT of E.M.D. – Rs. 51,30,000/ (Rupees Fifty-One lakhs & thirty thousand only)
17.	DD/RTGS/NEFT of Tender fee – Rs. 10,000/- (Rs. Ten Thousand only) Non refundable

20. Except the above conditions of Vanita Vishram, no any other conditions of the offeror / offerors will not be acceptable.

I have read the above rules and regulations and they are acceptable to me., I confirm to comply with all above and will not to raise any dispute for the same.

Name & Signature of Applicant:

Date:

Place:

Form - 1

To,
VANITA VISHRAM
Athwagate,
Surat

Sub.: Offer for temporary usage of ground/open space of Vanita Vishram during 16th March 2026 to 15th June 2026 for 60 Exhibition days from (16-03-2026 to 15-06-2026) (60 days)

We, the undersigned desire to organize **Trade fair/Fair/Exhibition** etc. on your organization's ground and our application is as under.

Hereby I state that, the above information is true and correct as per my knowledge.

Name & Signature of Applicant:



AYOUT PLAN OF VANITA VISHRAM F.P NO-601, T.P.S.-5 (ATHWA-UMRA)-SURAT

