

VANITA VISHRAM
Athwagate, Surat-395001, Gujarat, India
Tel 91-261-2300212, 2300200,
Tender documents

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Note : This is a translated version from original document in Gujarati language, which will be considered as reference document for legal purposes.

**RULES & REGULATIONS FOR TEMPORARY LICENSE FOR
ORGANIZING TRADE FAIR / FAIR / EXHIBITION IN
GROUND/OPEN SPACE OF VANITA VISHRAM LOCATED
TOWARDS RING ROAD.**

1. (a) Except the pre-preparation and dismantling days, duration for organizing Mela/trade fair/Exhibition for 60 days during the month from 1st April 2024 to 30th June 2024 (01-04-2024 to 30-06-2024). Usage fee will be Rs 2,85,000/ (Rupees Two lacs and Eighty five thousand) per one day, and for 60 days Rs 1,71,00,000 / (Rupees one crore Seventy One lakhs , base value). An offer cannot be given less than the total amount of Rs 1,71,00,000 / (Rupees one crore Seventy One lakhs) The offer shall be given via e-tendering within the period as mentioned in advertisement in daily Gujarati newspaper" Gujarat Samajar & daily English newspaper " Indian Express" on 04/02/2024 & 07/02/2024 & website [https:// tender .nprocure.com](https://tender.nprocure.com) and along with offer sum of Rs 51,30,000/ /- (Rupees Fifty one lakhs & Thirty thousand only) towards E.M.D. shall be deposited into Vanita Vishram's Bank Account No.50100203341213 with HDFC Bank having IFSC : HDFC0001707 through RTGS/NEFT/DD at the time of tendering process. Without EMD the offer will not be taken into consideration. If the offer is rejected, the amount of E.M.D. will be refunded without interest within 7 working days and E.M.D. amount of second highest bidder shall be refunded within 21 working days from the date of E-auction. E.M.D. of approved offeror will be converted into security deposit.
- (b) The party whose offer is accepted has to deposit the entire amount or bank guarantee of the same amount on or before 6th April 2024 failing which the defaulter's E.M.D. will be confiscated. If the bidder had failed to

do so then the second highest bidder has to deposit the offered amount (Bidding amount at the time of E Auction by the second highest Bidder) or bank guarantee of the same amount on or before 12th April 2024 failing which the defaulter's E.M.D. will be confiscated. After the payment of full amount as mentioned above, Entry will be permitted to the open Ground. The applicable taxes (GST) has to deposit on or before 10th May 2024.

- The permissions from all regulatory authorities including Government, semi government and local authorities shall be obtained in advance by the offeror at own risk & cost before commencing the exhibitions/mela/ etc. and shall have to provide the copies of the same to Vanita Vishram well in advance. If the applicant fails to obtain such permission, then Vanita Vishram shall not be responsible for it and will not be liable for any delay /extending/postponing the exhibition days and refund or adjustment of the usage fee.
- (c) Except the days of actual exhibition/fair, for the preparation and dismantling days, Rs.75,000/- (Rupees Seventy-Five thousand only + all other applicable taxes) per day shall be charged separately towards holding possession, for erecting and dismantling according to rules of Vanita Vishram.
 - (d) During e-auction procedure, the offerors can increase offer in multiples of Rs. 3,00,000/- (Rupees Three Lakhs only only).
 - (e) On acceptance of offer, the amount of EMD will be credited into Vanita Vishram towards security deposit and net amount of actual offer, etc. shall be deposited by DD/RTGS/NEFT in favor of Vanita Vishram bank account on or before 6th April 2024
 - (f) After procedure of e tender opening and e auction, an offeror whose offer is accepted has to deposit 30% amount as security deposit. The EMD will be adjusted against the Security deposit

and the difference will have to be paid by the offeror by DD /RTGS/NEFT in favor of Vanita Vishram on or before 7th March 2024 .

- (g) 2. Amount of license fee i.e. usage fee is net and any type of tax, cess, toll, duty cess, outgoings, special usage are not included.

Municipal taxes, education cess, G.S.T. etc. and all Government applicable taxes shall be paid separately by the offeror and receipt of payment shall have to be produced before Vanita Vishram. Apart from usage fee, Government taxes /GST etc. shall be paid as applicable from time to time.

3. (a) On completion of the usage period, demand for extension of the said period shall be subject to the approval of Vanita Vishram Management and if the extension of time is approved by the organization, then shall pay total charge for additional days at the rate decide according to per day average of total usage fee (approved offer) for exhibition/fair, excluding the fees charged for preparation and dismantling days as approved by Vanita Vishram.
- (b) The date on which entry in the ground is permitted on that date at 7.00 AM the entry will be given on the ground and on last date shall have to stop the usage before 12.00 PM (midnight) after doing cleaning work. If the occupation of the ground continues for more than the approved time or the offeror delays in handing over possession, then for such delayed period, (on the basis of approved offer amount) average per day rate will be charged, in addition to Rs.50,000/- per day as penalty for such delay.
4. The expenditure incurred for publishing public notice shall have to be paid by the offeror separately to Vanita Vishram whose offer is accepted.

5. It shall be the responsibility of the successful tenderer to obtain all necessary permissions from different regulatory authorities.

6 (a.) As per the rule of Gujarat Pollution Control Board, during fair arrangement, noise level should be kept the minimum as prescribed.

Any violation of GPCB regulation shall be the responsibility of the organizer.

(b) The usage of the ground shall be made in such a manner that it shall not create any nuisance or annoyance to the surrounding buildings & Societies , schools and colleges of Vanita Vishram especially during educational activity hours.

(c) At night time, it should be used in a manner that it will not create nuisance or annoyance to the neighbors. Any special instructions given by any competent/regulatory authorities shall be strictly followed. Due to breach of such instructions, if competent/regulatory authority orders for closure of the event then it shall not be the responsibility of the Vanita Vishram. If the event is closed during or the agreed period due to natural calamities or for any other reasons the organizer cannot demand extension and the offeror will not be entitled to get back money for unused days and Vanita Vishram will not return such amount or will not extend the period of usage.

7. During usage, the electricity bill shall be paid by the offeror. During usage no damage or sabotage, be made in the property and if the same is done then the offeror shall have to make repairing / maintenance of the same at its own cost. Before handing back the possession of the premises, it shall be thoroughly cleaned by the organizer. For the implementation of the above-mentioned conditions, by way of security 30% of the approved bid amount shall be deposited. After completion of usage and fulfilling all condition the said deposit will be refunded without interest. The estimate of damage during usage shall be obtained and the organization shall be entitled to deduct the said damaged amount from the deposit first

and if the damage amount shall be more than deposit amount then the said amount shall be paid by the user.

8. In the property of the organization no illegal activities including any prohibited eatables, intoxicating beverages and liquor consumed /served/distributed or utilized. In the event of breach of this instruction, if any legal issue arises then it shall be the sole responsibility of the Organizer only. Vanita Vishram shall not be liable for any illegal activities by the user and the deposit shall be forfeited by the Vanita Vishram.
9. Bidders are not allowed to visit the Main office /Vanita Vishram campus on the day of E auction / E tendering Process ie 29th Febraury 2024 . The usage shall be made maintaining discipline and peace in the campus of Vanita Vishram. During usage, whatever special instructions are given by management and security of the Vanita Vishram shall be strictly followed.
10. Any accident or unfortunate event of loss of life or property of anyone during the usage of the ground by the offeror, the offeror shall be responsible /liable for any damage/compensation or legal issues arising out of such events. Bidder have to obtain insurance of minimum Rs 2 Crore for the public against any accident or unfortunate event of loss of life or property of anyone. The copy of the same should be hand over to Vanita Vishram.
11. The date of event may be changed after hearing the offeror personally in the interest of trust.
12. After e-tendering, if any offeror will not take part at the time of e-auction, then also such procedure will be started and such procedure will be accepted, admitted and bound to such offeror and all other offerors. Offerors shall submit their application and price bid through online only. If they submit price bid in hard copy and will not able to submit their technical documents (as per listed in Tender documents Page no. 9 &10) along with Demand Draft/RTGS/NEFT as stipulated

time period or offerors submit their application, price bid and technical documents, (as per listed in Tender documents Page no. 9 &10) but if they failed to submit their price bid through online (as per Newspaper advertisement/tender publications in Website) then their offer/ tender will be considered as invalid and will not be eligible to participate further tender proceedings/E auction process..

13. If any offeror with malafide intention makes false allegations against the management of Vanita Vishram with wrong representations with filing application and make an effort to cause economic damage the Organization, then such offeror will be liable to be black listed by Vanita Vishram.
14. Final authority to take decision on offer shall be that of Management of the Vanita Vishram and without giving any reason all offers shall be rejected or Vanita Vishram Management can cancel all the proceedings of E Tendering and E auction without assigning any reason.
15. In unavoidable circumstances, even after approval of the offer, the organization may refuse to provide ground for usage.
16. Whether to accept any offer or not, shall be decided by the Vanita Vishram and the final decision shall be taken considering the interest of the trust by the organization. Representations of the offeror shall not be accepted.
17. Notwithstanding anything contained above Vanita Vishram reserves all the rights and is authorized to take any decisions as deemed to be appropriate
18. Possession of Entry to the ground will be given subject to compliance of all above mentioned conditions, rules and regulations.
19. FOLLOWING DOCUMENTS (FROM SR NO 1 TO 17) MANDATORY REQUIRED FOR THE TECHNICAL ELEGIBILITY CRITERIA AS A PREQUIISTE QUALIFICATION AS PER TENDER

RULES AND REGULATIONS. IF THE OFFEROR/APPLICANT COULDN'T SUBMIT THE FOLLOWING DOCUMENTS THEN THEIR APPLICATION / TENDER WILL BE REJECTED WITHOUT ANY NOTICE.

(SOFT COPY WILL NOT BE ALLOWED)

No.	List of documents
1.	If a partnership firm, then
	1. partnership deed and true copy of deed of Partnership
	2. Copy of registration of certificate
1.A	If a Company, then
	Copy of Articles of Association / Memorandum of Association.
1.B	If any other registered Association, then please attach copy of registration certificate.
1.C	If any unregistered Association, then to provide detail information.
1.D	If any individual /Proprietorship, then please provide the information
2	Copy of Pan Card (IT)
3.	Copy of Aadhar Card
4	Cancelled cheque (one)
5	Copy of GST Registration Certificate
6	Copy of Last three years of GSTR-9 Return (year 2020-2021, & 2021-2022 2022-2023 annual Return), if applicable
7	Copy of Last six-month GST return (from July 2023 to December 2023 , both month includes)
8	Bank Solvency Certificate or Availability of Bank Finance letter of minimum Rs 1.00 Crore. The certificate must be from any Scheduled bank only. Bank Solvency certificate will be considered as valid if it is issued in between from 7 th February 2024 to 27 th February 2024.
9	Copy of Bank Statement of last six months (from 01-8-2023 to 31-01-2024)
10	Attach the CA certified certificate with UDIN for the last two years minimum turnover of RS 1.5 Crore for each financial year. (For the financial year 2021-2022 & 2022-2023). These certificates will be considered as valid if it is issued in between from 7 th February 2024 to 27 th February 2024

11	Last two years balance sheet & IT return copy. The copies must be duly certified by CA with UDIN (for the financial year 2021-2022 & 2022-2023)
12	The applicant has to submit the list of respective works done for the last two years (January to December 2022 & 2023).
13	The applicant has to submit minimum two work experience certificates along with copy of approval from regulatory body (license copy) during last two Calander years (2022 & 2023) in respective field organized by the Government/Semi Government/ Trust or any other Reputed Private Organizations.
14	Tender terms and conditions duly signed each and every page. (<u>Page no 3 to 10</u>)
15	<u>Form-1</u> (As per attached in tender documents. This form duly filled and signed by applicant in their own letter head) (<u>page no: 11</u>)
16	DD /RTGS/NEFT of E.M.D. – Rs. 51,30,000/ (Rupees Fifty One lakhs and Thirty Thousand only)
17	DD/RTGS/NEFT of Tender fee – Rs. 10,000/- (Rs. Ten Thousand only) Non refundable

20. Except the above conditions of Vanita Vishram, no any other conditions of the offeror / offerors will not be acceptable.

I have read the above rules and regulations and they are acceptable to me.,
I confirm to comply with all above and will not to raise any dispute for the same.

Name & Signature of Applicant:

Date:

Form - 1



LAYOUT PLAN OF VANITA VISHRAM F.P NO-601,T.P.S.-5 (ATHWA-UMRA)-SURAT

